

## PUBLIC NOTICE

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS MONDAY, DECEMBER 19, 2022 (UNOFFICIAL)**

Board members present: Byrnes, Reiser and Schellhammer. All members voting "AYE" unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

22.447-Motion Reiser/Second Byrnes to approve today's agenda and the minutes from December 12, 2022. Motion carried.

The following people were present at various times throughout the meeting in person: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Heath Hartwig,

Melody Kosobycki and Lupita Solis from Riverview Center, Dick Sullivan, Dennis Keatley, Mandy O'Neill, Laurie Moody, Steve Murray, Heath Hartwig, Clark Mellick, Jarrod Olson, Brian Ridenour, Karen Mathis.

Public Comment: None

Melody Kosobycki and Lupita Solis from Riverview Center reviewed their services offered. Lupita works with therapists and translates and explains the rights to the Latino population who need services. They have implemented a housing program for survivors of sexual assault – full rent provided for 6 months up to 2 years. Kosobycki made FY24 funding request.

22.448-Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for Donovan J. Drenth & Alison R. Cooperman. Roll call: Reiser-aye; Byrnes-aye; and Schellhammer-aye. Motion carried. (Full text of resolution available in Auditor's office)

22.449-Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Sharon L. Peters, Linda L. Christofferson, Derrick Peters, Lynette R. Kansier & Luanne Simpson. Roll call: Reiser-aye; Byrnes-aye; and Schellhammer-aye. Motion carried. (Full text of resolution available in Auditor's office)

The Richard A. Bennett Trust plat was on a previous agenda. A previous 10-foot easement was changed to a 30-foot easement. Reiser commented on the amount of farmland being used for building housing developments/little towns. Runkle stated that Ridenour has signed off on the plat. Byrnes commented it has been through the channels and it can be moved ahead in the process.

Heath Hartwig, via Zoom, asked Supervisors how this fits with the Comprehensive Plan and the feedback given by residents for land usage, and requested Supervisors make time for a review of these zoning policies. Hartwig pointed out #3 in the Comprehensive Plan was preservation of farmland and asked if the Board considers how this affects neighboring landowners. Reiser commented in favor of preserving farmland.

22.450-Motion Byrnes/Second Reiser to table plat for Richard A. Bennett Trust for 3 weeks. Motion

carried.

22.451- Motion Byrnes/Second Reiser to approve the resolution of acceptance of final subdivision plat for Mark E. & Kristine M. Darling. Roll call: Reiser-aye; Byrnes-aye; and Schellhammer-aye. Motion carried. (Full text of resolution available in Auditor's office)

22.452-Motion Reiser/Second Byrnes to approve the resolution of acceptance of final subdivision plat for Dale K. & Wendy J. Schutte. Roll call: Reiser-aye; Byrnes-aye; and Schellhammer-aye. Motion carried. (Full text of resolution available in Auditor's office)

Emergency Management Coordinator Corey Snitker has sent out the draft of County Courthouse Public Building Safety Plan and will be bringing it to Supervisors on January 9 for approval. Snitker gave an update on the Cat5/Cat6 wiring upgrade needed for security cameras at courthouse, and would like to get the keyless entry working on the west door.

Steve Murray, City Councilman from Lansing, reviewed a request he made several months ago for county ARPA funds to help with water/sewer expenses related to the Blackhawk bridge replacement project in Lansing. In addition, he states there are properties on the north side of Lansing that are not on city water/sewer services. This project was started several years ago and never finished. Lansing City Council would like to see this project completed on the north side of Lansing. Laurie Moody confirmed the lots in this part of Lansing are all small city lots that have never had the required setbacks for septic and well and she has been dealing with this for several years; it is long overdue for getting city services to these lots. Byrnes commented there will be a meeting to look at all ARPA requests in the first two weeks of January. Supervisors shared varied opinions on the county's involvement in paying for either project. No action taken.

Auditor Beyer requests hiring Jackie Moody as Real Estate and Tax Accounting Clerk at \$22.50/hour starting on December 19 with a wage/performance evaluation after 6 months. Moody is very qualified and the duties of the job are extensive. Beyer will train Moody on tax statement preparation and annual cash and accrual reporting, as well as handling all credit and exemption processes related to the real estate position.

22.453-Motion Reiser/Second Byrnes to hire Jackie Moody as Real Estate and Tax Accounting Clerk in Auditor's office starting December 19 at \$22.50/hour with a wage/performance review at 6 months. Motion carried.

Auditor Beyer announced resignation of Kelly Ryan-Urell.

22.454-Motion Byrnes/Second Reiser to accept resignation of Kelly Ryan-Urell in Auditor's office, effective December 30, 2022. Motion carried.

Auditor Beyer requested approval to hire Mandy O'Neill to help out in Auditor's office temporarily until Auditor is back to full staff.

22.455-Motion Byrnes/Second

Reiser to approve Mandy O'Neill working in Auditors office 4-6 hours/week at her current hourly rate for as many hours as deemed necessary. Motion carried.

Karen Mathis requested approval of hiring Kelly Ryan-Urell at 68% of Recorder's salary effective January 1, 2023, with additional 1% on July 1, 2023; and requested continuity of benefits.

22.456-Motion Reiser/Second Byrnes to hire Kelly Ryan-Urell at 68% of Recorder's salary with continuity of benefits, effective Jan 1, 2023, and on July 1 an additional 1% of Recorder's salary. Motion carried.

Mathis also requested approval to change Michelle Huinker from 2<sup>nd</sup> Deputy to 1<sup>st</sup> deputy at 75% of Recorder's salary.

22.457-Motion Byrnes/Second Reiser to move Michelle Huinker from 2<sup>nd</sup> Deputy to 1<sup>st</sup> Deputy at 75% of Recorder's salary effective January 1, 2023. Motion carried.

Karen Mathis announced a retirement party for Deb Winke on Friday, December 30, from 4-6pm at Uptown Grill. Winke is retiring after 36 years in the office and being Recorder since 1999.

Sheriff Clark Mellick requested hiring/appointing Jarrod Michael Olson as Deputy Sheriff, a transfer from Conservation. Mellick is checking with union if they'll allow transfer of current accrued benefits; if so, they will transfer, otherwise accrued benefits will be paid out according to County Employee Handbook. Olson will be starting at 75% of Sheriff's salary per union contract, as he is currently a certified peace officer and completed the Law Enforcement Academy in 2006. Effective date of hire is December 25, 2022.

22.458-Motion Byrnes/Second Reiser to approve hiring Jarrod Michael Olson effective December 25, 2022 at 75% of Sheriff's salary. Motion carried.

Department Head updates: Engineer Ridenour stated the Regional Planning Association did give some study money for costs that would come up related to the bridge project, in response to Lansing's request for ARPA funds. The Lansing project is not a farm-to-market route and there are no county roads through City of Lansing, so it is not an option to use Secondary roads monies. Sheriff Mellick gave department updates; gave project on possible meeting for the water project at the Safety Center. Emergency Manager Corey Snitker gave weather and department updates. Environmental Health Director Laurie Moody gave a department update; Winneshiek and Clayton County colleagues will be helping out as needed while Moody is out of office. Auditor Beyer will be filing valuations with the state in the next couple days.

22.459-Motion Reiser/Second Byrnes to adjourn. Motion carried.

*Larry Schellhammer, Chairperson*  
**ATTEST:**  
*Denise Beyer, Auditor*

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